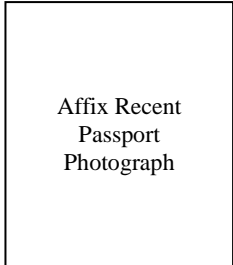


STANDARD NOTICE OF RETIREMENT



1. Account Holder's Particulars:

<input style="width: 100%; height: 20px;" type="text"/> Surname	<input style="width: 100%; height: 20px;" type="text"/> First Name	<input style="width: 100%; height: 20px;" type="text"/> Middle Name	
<input style="width: 100%; height: 20px;" type="text"/> PIN	<input style="width: 100%; height: 20px;" type="text"/> Date of Birth (dd/mm/yy)	<input style="width: 100%; height: 20px;" type="text"/> Sex (M/F)	<input style="width: 100%; height: 20px;" type="text"/> Effective Date of Retirement (dd/mm/yy)
		<input style="width: 100%; height: 20px;" type="text"/> Marital Status (M/S/D/W)	

Permanent Home Address:

Current Contact/ Mailing Address:

House Tel. Number Mobile Tel Number

2. Current Employment Details:

Employer's Name and Address

Employer Code

Total Annual Remuneration ₹: (Attach Pay Slip)

3. Details of Benefits:

Accumulated Contributions to Date: ₹ Status of Retirement Bond ₹
 (If a public sector employee)

Expected Contribution to Date of Retirement ₹ Status of Accrued Benefits ₹
 (if a private sector employee)

4. Reasons for Retirement/Exit (Please tick appropriately)

Normal Retirement Medical Terms and Condition of Employment

a.) If on Medical Reasons:

Medical Condition:.....

 Name and Address of Physician/Hospital that issued the medical certificate:

 Date of Medical Certification
 (dd/mm/yy)

b.) If under Terms and Conditions Of Employment:

State Unique Terms and Conditions of employment:

PFA Code:	<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 15px;"> </td><td style="width: 15px;"> </td><td style="width: 15px;"> </td><td style="width: 15px;"> </td><td style="width: 15px;"> </td><td style="width: 15px;"> </td><td style="width: 15px;"> </td><td style="width: 15px;"> </td><td style="width: 15px;"> </td><td style="width: 15px;"> </td><td style="width: 15px;"> </td><td style="width: 15px;"> </td><td style="width: 15px;"> </td><td style="width: 15px;"> </td><td style="width: 15px;"> </td><td style="width: 15px;"> </td><td style="width: 15px;"> </td><td style="width: 15px;"> </td><td style="width: 15px;"> </td><td style="width: 15px;"> </td> </tr> </table>																					Certification by PFA:
Authorised Signatory	Official Stamp																					
Name: _____ Designation: _____ Date: _____																						

DOCUMENTS TO BE ATTACHED:

- (i) Official Notice of employment from employer.**
- (ii) Last pay-slip.**
- (iii) Any other evidence of total annual remuneration (specify).**
- (iv) CTC of Retirement Bond Certificate (for employees in public sector).**
- (v) Medical Certificates (where retirement/exit is on medical grounds).**
- (vi) Letter of notification of retirement by employer authenticating medical certificate. (Where retirement/exit is on medical grounds).**
- (vii) Letter confirming that temporary exit is in accordance with terms of employment.**